

Fivco District Early Intervention Committee Meeting Minutes

May 17, 2005

Fivco District Health Department Ashland, Kentucky

Members/Designees Present: Helen Stevens, Beth Garrett, Jettie Bradley, Charlotte Sergent, Cindy Jordan, Lisa Potter, Sally Dyer, Sandy Hamm, Diana Grubb, Tina Badgett, and Mary Beth Baumgardner

Staff Present: Annette Lane-Bartley, NaVonna Davis, and Camellia Bair

SUBJECT	DISCUSSION	ACTION
Introductions		
Minutes	April minutes were reviewed.	Helen Stevens made a motion to accept the minutes. Sally Dyer seconded the motion.
First Steps Update	<p>Annette updated DEIC on the events that occurred at the May ICC meeting. The First Steps budget is doing well and we were awarded extra funds for next year.</p> <p>Annette informed the DEIC that Germaine will retire on July 31 2005.</p> <p>Annette introduced the new Parent Consultant for the area, NaVonna Davis</p> <p>There is a "drop dead date" for IECE certification completion of July 1, 2008. Dr. Jung wrote a grant to assist DI's in Eastern Kentucky in obtaining the certificate. Beth and Annette both wrote letters of support for the grant.</p> <p>Annette discussed the September ICC meeting will be teleconference.</p> <p>Annette discussed comments need on the Delay Ranking Scale</p> <p>Annette announced the dates of the Infant/Toddler Institute</p> <p>Annette announced the next Provider Orientation that new providers can attend is scheduled for July 7, 2005 in West Liberty</p> <p>Annette reminded the DEIC that the Award Nomination forms were due later this month.</p>	<p>Annette to update DEIC as the plans for this are announced, such as times and locations</p> <p>Annette requested the DEIC provide comments by the end of the day, via email. An email was sent to all providers earlier this month.</p> <p>Annette to send the information to all providers, when available</p> <p>Nomination forms were emailed twice to all providers. Annette can provide the information at the DEIC's request.</p>

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SUBJECT	DISCUSSION	ACTION
	<p>Annette discussed the Welcome Packet</p> <p>Annette shared a copy of the brochure sent to her by the TAT from ECU for the Cumberland Valley area</p> <p>Annette shared information on the RTC Summer Institute and the Autism Institute.</p>	<p>The Welcome Packet, done last spring, is not available; therefore Annette will adapt the Gateway District's packet for the Fivco District.</p> <p>Annette to email the brochure to Beth and will adapt it for Fivco</p> <p>Annette has registration forms, if needed.</p>
POE Report	Cammie provided the DEIC with a report and the DEIC was also provided a list of current providers for review. Cammie reported that referrals were down for the month of April.	For additional information, the full report is available upon request.
Transition Updates	Annette reported that the IA had been emailed, but the "hard copy" paperwork had not yet been sent.	Annette to send the "hard copy" paperwork, soon.
Agency Updates	<p>Helen Stevens-Head Start: Busy and closing out the end of the year.</p> <p>KDMC: PSC only referrals at this time</p> <p>CCSHCN: Busy; Neurology referral up; a new initiative to target childhood obesity</p> <p>Tina Badgett: Accepting referrals</p> <p>Diana Grubb: Accepting referrals</p>	
Old Business	<p>Annette told the DEIC that she had the brochures today.</p> <p>Annette discussed the remaining budget monies.</p>	Annette gave Cammie brochures. The DEIC agreed that the ink pens for the POE were appropriate child find purchase. The DEIC would like to purchase letterhead for the committee. Annette to follow-up.
New Business	None	None
Next Meeting	June 21, 2005 at 10:30am	Meeting to be at the First Church of Christ in Grayson, Kentucky